

**JESTER PARK
GOLF ADVISORY COMMITTEE MEETING
PCCB ADMINISTRATION OFFICE, JESTER PARK
DECEMBER 6, 2006**

The regular meeting of the Jester Park Golf Advisory Committee was called to order by Deputy Chair Kevin Baker at 6:36 pm.

MEMBERS PRESENT: Kevin Baker Terry Hannah
 Chad Proehl Leo Hejda
 John Webb Barry Vosler
 Deb Leonard

MEMBERS ABSENT: Stan Smith Val Gill
 Steve Sheets

OTHER STAFF PRESENT: Steve Lindner

#I – OLD BUSINESS

None.

#II– MINUTES

IT WAS MOVED BY HEJDA, SECONDED BY LEONARD, THAT THE MINUTES OF THE SEPTEMBER 19, 2006, GOLF ADVISORY COMMITTEE MEETING BE APPROVED AS WRITTEN. VOTE: UNANIMOUS

Additional clarification of points 10 and 11 of the September 19, 2006 minutes is noted in the Open Forum discussion below.

#III – NEW BUSINESS

A. Financials

Lindner distributed a schedule showing a comparison between 2005 and 2006 Comprehensive Annual Report Income statement and Balance sheet reports. He indicated that the schedules reflect growth in revenues and operating profits. Lindner also distributed month by month revenues schedules for the July to November periods with 2005 and 2006 comparisons. He indicated to date there is a \$61,000 revenue reduction compared to the same five month period in 2005. Discussion centered on the challenges to maintain operating revenues at a level of the 2006 CAFR with revenues in the first five months of the fiscal year reduced from the previous year.

B. User Fee Update

Proehl distributed proposed user fees for the 2007 season. He noted that the two major changes were a proposed reduction in the family rate and a military discount on selected times and days. Proehl indicated there were no family passes purchased in 2006 and the reduction was an attempt to gain memberships. The military rate is an attempt to fill tee times typically unfilled during the week. After discussion of the various rates in the proposed document, the committee noted the proposed rates without any formal action.

C. RPF Update

Proehl distributed a document outlining the current anticipated actions related to distribution, responses, and evaluation of the RFP to be issued to solicit bids for an independent contractor to manage the Jester Park Golf Course operations. In general, dates have been delayed several months. Vosler again reiterated the intent of the PCCB to assure that any response must assure the best results for the citizens of Polk County and the golfing public. He reiterated that the number and quality of responders is unknown, and that a high performance bar had been set in the RFP. Hedja requested clarification of some early language in the RFP concerning treatment of employees and comments made by one of the consultants that this restrictive language would restrict potential bidders. Vosler responded that while certain language related to employee retention had been removed from the RFP, it was still the intent of the Board to address employee retention issues depending upon how proposals were presented to the Board. No additional action was taken by the committee.

D. Exiting Committee members

Proehl indicated that the terms for Kevin Baker and Steve Sheets would expire with the next meeting. There was discussion concerning retention of Board members for additional terms. Baker indicated his willingness to serve another term. After discussion, it was agreed that Proehl should solicit for new members to fill expiring seats, and that if there was insufficient interest, the board would review the committee bylaws to determine amendment was necessary to retain current members for an additional term.

#IV – REPORTS

A. Clubhouse and Practice Facility

Proehl reported on closure actions for the range (10-18) and clubhouse (11-26) and related inventory processes. It was noted that 11-26 was the latest the course had remained open. Proehl also reported that he was soliciting for a new volunteer program coordinator for the 2007 season.

B. Golf Course

Hannah reported on various improvements and maintenance on the golf course. He reported that closing maintenance had been completed properly, and that the course was in excellent condition. While a substantial amount of paving has been completed, additional paving will be completed on the East side of the building, as well as possibly extending paving to tee # 1.

C. Men's League

Webb reported that the league officers would remain the same for 2007. The league will again be 20 weeks, and play would be operated similarly to the 2006 season. He provided estimates of the substantial effect of the League on green fees and concession revenues of the course, and through purchase, such as 1/3 of the cost of purchasing the new TV for the clubhouse.

D. Women's League – no report

E. Senior League - no report

F. Junior Golf – no activity since last meeting, no additional report

G. Season Passes – no report

H. Men At Large – no report, Proehl reported that he had received a note from Smith indicating he was on a business trip, and also reiterating his opposition to the privatization RFP.

* Women at Large – no report

#V – Open Forum

Lindner requested input concerning the need to move to internet reservations using the software available. In discussion, there was general consensus that Jester Park should move forward with internet reservations since this appeared to be part of the future of golfing.

John Webb requested the ability to access the Jester Park web site as a means to provide information to Men's League members.

Hejda indicated that Pat Boddy was planning some sort of Board planning retreat and felt that members of the Golf Advisory Board should present information to the Board in a workshop setting as a part of the retreat. He indicated that additional planning would be necessary when more information about the retreat was known.

Hejda presented information related to an outing of Grandview College and tentage that had been used. He presented information for a 40 X 40 structure that could be used for outing at the golf course. The intent would be to use the structure for awards, grilling, food, assembling golfers, and similar activities. Initial costs are about \$6700, with concrete \$11,000. Discussion of the group indicated interest in the concept, but the concept would not be pursued until after disposition of the pending RFP.

Hejda suggested as a temporary fix, some of the paving materials currently being used for sidewalk replacement could be used around the tee #1 path that is developing mud holes as a result of being used as an off path cart staging area.

There was discussion and further clarification of item 11 of the open discussion from the September 19, 2006 meeting. Hejda emphasized that the need for automatic flush valves were necessary as a method to reduce overflow of toilets. He emphasized that with the lack of floor drains, the overflow leaks through the flooring and becomes a safety hazard because the water comes in contact with electrical conduit in the basement ceiling and that the safety issue had not been completely identified in the original open forum minutes. His clarification was noted by the committee.

Following discussion of the proposed items, motion for adjournment was made by Baker, seconded by Hejda. Meeting adjourned at 8:11 P.M.

Next Scheduled Meeting: TUESDAY, FEBRUARY 6 @ 5:30 P.M.

Prepared by: Steve Lindner